

**NOTICE TO TENANTS THAT A UTILITY ALLOWANCE DECREASE HAS BEEN  
CALCULATED AND SUBMITTED TO HUD FOR APPROVAL**

**1/5/2020**

Take notice that a Utility Allowance (UA) decrease has been calculated based on the utility usage at **Sun Crest View**, and a request to adjust the UA has been submitted to the US Department of Housing and Urban Development (HUD)/Contract Administrator (CA).

The proposed Utility Allowance to be effective **4/1/2021**:

<b>Unit Type</b>	<b>Current UA</b>	<b>Proposed UA</b>
<b>0 BR</b>	<b>\$61</b>	<b>\$57</b>
<b>1 BR</b>	<b>\$64</b>	<b>\$60</b>

You have the right to participate as provided in 24 CFR 245.420. A copy of the materials that we are submitting to HUD/CA in support of our request will be available during normal business hours at **401 N. Sinnet, Girard, KS 66743** for a period of 30 days from the date of service of this notice for inspection and copying by tenants of **Sun Crest View** and, if the tenants wish, by legal or other representatives acting for them individually or as a group.

During a period of 30 day from the date of service of this notice, tenants of **Sun Crest View** may submit written comments on the proposed rent increase to us at **401 N. Sinnet, Girard, KS 66743**. Tenant representatives may assist tenants in preparing the comments. The comments will be transmitted to HUD/CA, along with our evaluation of them and our request for the decrease of the utility allowance. You may also send a copy of your comments directly to our Contract Administrator at the following address:

**Kansas Housing Resources Corp**  
**Attn: Section 8 Finance**  
**Re: HAP Contract #KS16T832019**  
**611 S. Kansas Ave, Ste 300**  
**Topeka, KS 66603**

HUD will approve, adjust upward or downward, or disapprove the proposed UA decrease upon reviewing the request and comments. When HUD/CA advises us in writing of the decision on our request, you will be notified. If the request is approved, any allowable increase/decrease will be put into effect only after a period of at least 30 days from the date you are served with that notice in accordance with the terms of existing leases.

Your Management Agent: **SEK-CAP Housing, Inc.**  
**401 N. Sinnet**  
**Girard, KS 66743**  
**(620) 724-8204**